

PRIVACY IS IMPORTANT TO ALL OF US

This is a brief summary of your rights and protections under the federal health information privacy law. CNY Diagnostic Imaging and your health insurer can answer questions about how your health information is used or shared and about your rights.

You can learn more, including how to file a complaint with the U.S. Government, at the website:

<http://www.hhs.gov/ocr/privacy/hipaa/understanding/consumers/index.html>

The U.S. Department of Health & Human Services

Office of Civil Rights
200 Independence Avenue, S.W.
Washington, D.C. 20201
877-696-6775

Revised: April 4, 2013, effective September 23, 2013

For any privacy questions or concerns please contact our Privacy Officer:

CNY Diagnostic Imaging Associates, LLC
Privacy Officer
(315) CNY-XRAY (269-9729)
info@cnyimaging.com
www.cnyxray.com



CNY Diagnostic Imaging Associates, LLC

Hill Medical Center
1000 East Genesee Street
Syracuse, NY 13210

Brittonfield
4939 Brittonfield Parkway
East Syracuse, NY 13057

West Taft Medical Park
4820 West Taft Road
Liverpool, NY 13088

Clay Medical Center
8100 Oswego Road
Liverpool, NY 13090



YOUR HEALTH INFORMATION & PRIVACY RIGHTS

Keeping your personal health information (PHI) private is not only a priority for CNY Diagnostic Imaging, it's the law! You are entitled to receive a copy of our Notice of Privacy Practices. It is also posted on the wall in each of our offices. The Notice details your privacy rights. It also tells you how we can use your health information.

This brochure is intended to briefly summarize this very detailed law. Any questions, please ask us!

**YOUR HEALTH INFORMATION
&
PRIVACY RIGHTS as required by
HIPAA
(The Health Insurance Portability and
Accountability Act of 1996) with revisions**

Summary:

The goal of this document is to provide a brief summary of some of your rights under HIPAA. A copy of our eight-page Policy is available upon request. It is also posted on the wall of this office.

Under HIPAA law, you may:

- Ask for a copy of your health information. Your health information must be given to you within 30 days, but this can be extended for another 30 days under certain circumstances.
- Ask for corrections or additions to your health information. You can ask to change wrong information or add information if you feel your file is incorrect or incomplete. We may deny your request and you may appeal.
- Receive notice on how your health information is used and shared. You can ask for a copy of this Privacy Notice at any time.
- Decide to whom we may share or not share your information. We will ask you to complete an authorization form.

In some cases, we can release or request information about you.

- **Treatment**—We will use and disclose your health information to provide, coordinate or manage your health care with other physicians, hospitals and health-related organizations.
- **Operations**—To conduct our usual internal activities and business, we may use your health information for quality assurance, training, accreditation, auditing and general administrative purposes.
- **Payment**—We will use your health information to receive payment (commercial or governmental). Note: If you elect to pay for your service in full out of pocket, in spite of having health coverage, you can request that we not send that specific health information to your health plan.
- **Compelled**—In some cases, we may be compelled by law to release your health information.

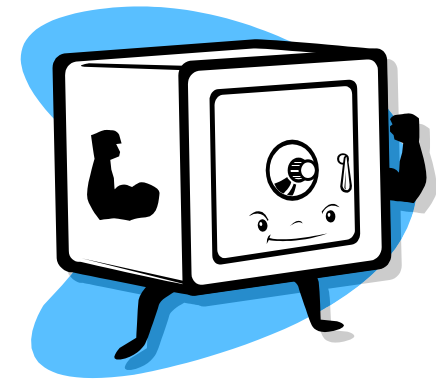
Who must follow this law

Doctors, nurses, pharmacies and other health care providers that capture and manage health information are obliged to follow the HIPAA law.

This notice is effective as of April 2003 and as subsequently amended from time to time, most recently September 2013.

The right to file a complaint

If you believe your health information was used or shared in a way that is not allowed under the privacy law or if you are not able to exercise your rights, you can file a complaint with CNY Diagnostic Imaging's Privacy Officer. You can also file a complaint with the US Government. You will not be penalized for filing a complaint.



Changes to this notice of privacy practices

As obliged by law, we may need to change this Notice of Privacy Practices. Our intent is to fully comply with HIPAA, a very complicated and frequently misinterpreted law. You may experience different interpretations of this law as you travel from office to office. We will do our best to comply!

Feel free to contact our Privacy Officer if you have questions or comments about our interpretation and implementation of HIPAA.